

Association of Rotational Molders International



Safety
Quality
Delivery
Cost
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**5 KEY INGREDIENTS
FOR MOLDING SUCCESS**

October 7-10, 2007 • Detroit Marriott Renaissance Center • Detroit, Michigan, USA

Exhibitor Prospectus

The Association of Rotational Molders (ARM) International's 32nd Annual Meeting & Technical Exhibits, October 7-10, 2007 at the Detroit Marriott at the Renaissance Center, Detroit, Michigan, is your ticket to increasing your business sales and services. Don't pass up this opportunity to showcase your latest products, meet top-level rotomolders and conduct business transactions.

As an exhibitor you will:

- maximize your exposure to leading rotational molders
- generate valuable sales leads
- increase your company's visibility
- discover new information, fresh ideas and current industry trends

In addition to all this, the 32nd Annual Meeting & Technical Exhibitors offers:

- a reception in the exhibit hall on Sunday, October 7
- sponsorship opportunities
- valuable networking opportunities
- informative sessions and workshops

Reserve your tabletop space today while the best locations are still available! The Table-top Exhibits show is expected to be a sell-out. A limited number of tables are available on a first-come, first-served basis.

Simply fill out the application and send it in today! The application and contract deadline for space is **Friday, September 21, 2007**.

Eligibility

The Technical Exhibit is open to all current ARM International members in good standing. Each company is entitled to purchase at least one six foot table.

The ARM International Board of Directors has final determination of which vendors may exhibit based on the following criteria:

- All exhibitors must be members of ARM International in good standing.
- All exhibitors **must have at least one person registered** to attend the Annual Meeting to exhibit at the Technical Exhibits.
- All exhibits shall serve the interest of the ARM International members and the rotational molding industry.

Booth Fees

The cost for the table is **\$500**. Requests for additional table will be honored on a first-come, first-served basis.

Your fee includes:

- Two-line black on white identification sign depicting company name, city, state and booth number
- One 6' x 30" x 30"h table, topped and skirted on three sides with black drape.
- Two chairs
- One wastebasket

Booth Furnishings & Services

Electricity is available at a number of the tables and will be assigned on a first-come/first-served basis. Additional furnishing and services are not available for the table top exhibits.

Table-top Exhibits & Supplier-Sponsored Reception

A reception will be held in conjunction with the Table-top Exhibits. The reception will be held inside the exhibit hall on Sunday, October 7, from 5:00 p.m. – 7:00 p.m.

Registration of Booth Personnel

At least one representative from each exhibiting company must be registered for ARM International's 32nd Annual Meeting. Any individual from an exhibiting company that is registered for ARM International's 32nd Annual Meeting may assist in staffing the booth.

Exhibiting companies may register up to two additional personnel per table to staff their exhibit for an exhibits only fee of \$350 (approximately 50% of the Annual Meeting registration fee) per person. This will include participation in the reception being held in conjunction with the technical exhibits.

Payment

Please forward appropriate payment along with your completed tabletop reservation form to ARM International.

Methods of payment include:

- Credit Card (Visa, MasterCard and American Express only)
- Check (payable in US funds to Association of Rotational Molders International – reference your Company Name/Meeting and tabletop number if available)
- Wire Transfer (Association of Rotational Molders International, c/o Community Bank, 357 Roosevelt Road Glen Ellyn, IL 60137. ABA #071925431 Accounts # 138413) Reference your Company Name/Meeting and tabletop number if available. Add \$25.00 for processing wire transfer. International Transfers: IBAN # -112906720 (Swift Code US BK US 44 IMT).

Paper Registration Only: If you are paying by credit card, please fax the form below, including credit card information, to 630-790-3095. If paying by check, please mail your application form and check to:

Association of Rotational Molders International
800 Roosevelt Road
Building C, Suite 312
Glen Ellyn, IL 60137 USA

Exhibitor Rules and Regulations

These Contract/Conditions, Rules and Regulations are a part of the Association of Rotational Molders (ARM) International's Contract for Exhibit Space and should be read carefully before signing the Application & Contract for Exhibit Space. After completing the application for Exhibit Space, please forward these Rules & Regulations to the person(s) in charge of your exhibit.

All displays shall serve the interests of the members of ARM International and the rotational molding industry and should be operated in a way that will not detract from other displays or from the exhibition.

ARM International determines acceptability of persons, things, conduct and/or printed matter and reserves the right to require the immediate withdrawal of any display which is believed to be injurious to the purpose of the Association.

In the event of such restriction or eviction, ARM International is not liable for any refund of exhibit fees or any other exhibit-related expense.

1. Assignment of Space

Space assignments will be made by ARM International with full consideration given to the date of receipt of the registration form, competing products, and general grouping of exhibits for proper display and comparison.

2. Setup and Dismantle

The exhibit hall is open to all exhibitors for setup of tables. Setup and dismantle of tables is scheduled as follows:

Booth Setup:

Sunday, October 7, 2007 8:00 am – 2:30 pm

Dismantle and Removal of Exhibits:

Monday, October 8, 2007 6:30 pm – 9:00 pm

The exhibit hall will close promptly at 6:30 pm, Monday, October 8, 2007. Exhibitors still meeting with individuals at 6:30 p.m. when the exhibition ends will be permitted to continue meeting in the exhibit hall. ARM International policy prohibits exhibitors from disturbing, dismantling or removing their displays prior to 6:30 pm, Monday, October 8, 2007.

Please Note: All materials must be packed for shipping or removed from the exhibit space by 9:00 pm, Monday, October 8, 2007. Exhibitors are responsible for all outbound shipping charges. A drop off space will be designated at the closing of the exhibits. All exhibitors must pack and label their boxes/crates with their account number(s). Exhibitors must supply their own labels (UPS, Fed Ex, DHL, etc.) for shipping. The hotel will move the boxes/crates to their shipping dock for next day pick up. Storage space will not be available for those transporting their own boxes/cases.

3. Heavy Machinery

No heavy machinery will be permitted at this exhibition. Free-standing displays will be permitted directly behind the table. All items must be hand carried or hand wheeled. Forklifts may not be used and will not be available to exhibitors.

4. Storage of Boxes and Cases

Storage space will not be available.

5. Shipping

Address your advance shipment as follows:

Name

Your Company Name

ARM International 2007 Annual Meeting

Detroit Marriott

100 Renaissance Center

Detroit, Michigan 48243 USA

6. Cancellation or Failure to Occupy Space

There will be **no refunds** for cancellations made after acceptance of the form for exhibit space. If tabletop space is not occupied one hour prior to the exhibit opening, ARM International shall have the right to use such space as necessary to eliminate empty spaces in the hall.

7. Use Of Space

- Displays will be limited to items, which can be accommodated on your table or directly behind the table. Interference with the light and space of other exhibitors is prohibited.
- Exhibit areas must be staffed during exhibit hours by persons who are prepared to effectively explain all products and services on display.

- Each exhibitor must wear the official exhibitor's identification badge provided by ARM International.
- Only personnel directly employed by the exhibiting company are permitted to participate (staff the table). Manufacturer's representatives, hired by contract to sell and promote the exhibitor's products will be considered direct employees for the purpose of this show. Primary representatives of the exhibiting company shall insure that these persons, while working in the display, will promote the exhibiting company's products only, even though they may be licensed to sell other companies' products.
- Exhibiting rotational molders (which may also engage in other competing manufacturing processes) must limit their table displays and promotional efforts to their rotational molding products. Only rotationally molded samples and products will be allowed on molder members' tables.
- No exhibitor shall assign, sublet, or share their allotted space.
- Exhibitors must show only goods manufactured or dealt with by them in their regular course of business.
- Audio-visual equipment may be used so long as it does not interfere with other exhibitors.
- All electrical connections for lights, computers, TVs, DVD players, etc., must be requested ahead of time and is available on a limited basis.
- Exhibitors will not be permitted to hang items from the ceiling, including signs and/or products.
- It is understood that no rooms, suites, or other space in the conference hotel will be used for exhibit purposes, workshops, or other exhibitor sales-related use. Invitational cocktail parties, open houses, and similar exhibitor-sponsored affairs, other than usual private occupancy of hotel room, are prohibited. Social affairs of all kinds must be scheduled not to conflict with ARM International-sponsored program events.
- All solicitation, demonstrations, or other promotional activities must be confined to the limits of the exhibit space. Please respect other exhibitors. Demonstrations should not be arranged so that spectators must crowd into the aisles.
- Games, contests, drawings and entertainment, or activities related to or part thereof, will not be allowed at exhibit tables or in the exhibit area.
- Exhibitors may organize and decorate their table as they choose so long as these General Rules and Regulations are strictly adhered to and such space does not detract from other exhibitors or the exposition.
- Any firm or organization not assigned exhibit space will not be permitted to display, distribute, or hand out products or literature; nor solicit business within or outside of the immediate exhibition and meeting areas.

8. Sales, Samples and Souvenirs

No goods are to be sold for delivery on the floor. Orders may be taken for future delivery. Promotional giveaways will be allowed to a maximum value of \$5.00 each.

9. Cellular Phones

Exhibitors are permitted to bring and use cellular telephones.

10. Photography

Photography will be allowed in the trade show only upon permission of the exhibitors or individuals in charge of the display being photographed. ARM International and JSJ Productions, Inc. (*RotoWorld Magazine*) reserve the right to photograph throughout the exhibit hall for publicity purposes. However, ARM International and JSJ Productions, Inc. will respect any exhibitor requests to not photograph individual items up close.

11. Care of Building

Exhibitors, or their agents, must not injure or deface the walls, floors, or carpet of the Detroit Marriott at the Renaissance Center. When such damage appears, the exhibitor is liable to the owner of the property so damaged. All materials used in decoration must be flameproof. Electrical wiring must conform to the National Electric Code Safety Rules. Combustible materials or explosives are not permitted in the exhibit area.

12. Cancellation of the Technical Exhibits

If ARM International should be prevented from holding the exhibition by reason of any cause beyond its control (such as, but not limited to, damage to building, riots, terrorism, labor disputes, acts of government, or acts of God), or if it cannot permit the exhibitor to occupy the space due to causes beyond its control, then ARM International has the right to cancel the exhibition with no further liability to the exhibitor other than a refund of space rental fee less proportionate share of exhibition expenses.

13. Liability

Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend, and save ARM International and its employees and agents harmless against all claims, losses, and damages to persons or property, government charges of fines and attorneys' fees arising out of or caused by exhibitor's installation, removal, maintenance, occupancy or use of exhibition premises or a part thereof, excluding any such liability caused by the sole negligence of the Detroit Marriott at the Renaissance Center, its employees, and agents.

In addition, exhibitor acknowledges that ARM International does not maintain insurance covering exhibitor's property and that it is the sole responsibility of exhibitor to obtain business interruption and property damage insurance covering such losses by exhibitor.

14. Security

Exhibitors should take all steps, which they deem advisable to protect merchandise or equipment, which they have on display. Please be certain that all small display and personal items are secure before leaving the display, even temporarily. The Association is not liable to any exhibitor for the loss or damage of property. The exhibit facility is a public building. Exhibitors are cautioned to assure the safety of valuable items when they are not in attendance at their exhibits and to exercise caution during the exhibit hours.

15. Insurance

Exhibitors must carry insurance coverage against damage or loss, public liability insurance against injury to the person and property of others, and worker's compensation. Exhibit materials should be covered from the time they are shipped through move-in, exhibit dates, move-out, and until all materials have been received at the point of origin. The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury or damage to the exhibitor's display, equipment, and other property brought upon the premises of the Detroit Marriott at the Renaissance Center and shall indemnify and hold harmless ARM International and the Detroit Marriott at the Renaissance Center from any and all such abuses, damages, and claims.

16. Compliance

The exhibitor agrees to abide by and comply with the rules and regulations including any amendments that ARM International may make from time to time. Exhibitor further assumes all responsibility for compliance with all pertinent laws, ordinances, regulations and codes of duly authorized local, state, and federal governing bodies concerning fire, safety, and health as well as the rules and regulations of the operators or and/or owners of the property where the exhibition is held.

17. Penalties for Violations

The exhibitor agrees and fully understands that any violation of this agreement may result in either the immediate removal of the exhibitor and its exhibition material from the show where the violations occurred, denial of permission to exhibit at any future ARM International shows, or both.

18. Interpretation

The exhibitor recognizes and agrees that ARM International has the exclusive right and authority to interpret these General Rules and Regulations and any part of them. Any such interpretation by ARM International is final.

Marriott

DETROIT

AT THE RENAISSANCE CENTER

EXHIBITOR UTILITY SERVICES

Show Name:	Booth Number:
Company Name:	Phone Number:
Street Address:	Fax Number:
City, State & Zip:	E-mail Address:
Contact Prior to Arrival:	Move-in Date:
On-Site Contact:	Move-out Date:

ADVANCE ORDERS MUST BE RECEIVED 14 DAYS PRIOR TO EVENT DATE

Electrical & Service Set-Up Charges (All Services Subject to One-time set-up fee) Amperage Fee required for Transformers only	Advance Rate	On-Site Rate	Quantity	Number of Days	Total Charge
20 Amp, 1 Phase-Single Outlet - 110v.	\$25.86/Day	\$31.04/Day			
30 Amp, 1 Phase-Multiple Outlet - 110v.	\$38.79/Day	\$46.56/Day			
30 Amp, 3 Phase Transformer – 208 v. (Plus Amperage)	\$129.32/Day	\$155.84/Day			
100 Amp, 3 Phase Transformer — 208 v. (Plus Amperage)	\$155.84/Day	\$187.51/Day			
200 Amp, Transformer - 208 v. (Plus Amperage)	\$226.31/Day	\$271.57/Day			
ONE-TIME AMPERAGE CHARGE	\$2/Amp	\$2/Amp			
Power Strip	\$12.93/Day	\$15.51/Day			
Extension Cord	\$12.93/Day	\$15.51/day			
Banner Hanging	\$40/Hour	\$48/Hour			
SUBTOTAL					
ONE-TIME LABOR CHARGE (1 HOUR MINIMUM)	\$40.00/Hr	\$40.00/Hr			\$40.00
SUBTOTAL					
Service Charge & Sales Tax Included					
TOTAL CHARGES					

PLEASE NOTE SPECIAL NEEDS REQUIRED FOR THE EXHIBIT: _____

METHOD OF PAYMENT (Circle One):

Name of Credit Card _____

Credit Card # _____

Signature _____

Check

Expiration Date: _____

Date: _____

*** PLEASE CHECK**

*** HERE _____ IF BOOTH**

*** DOES NOT REQUIRE**

*** ELECTRICAL SERVICE**

*

Please mail check 14 days prior to address as listed.

**PLEASE FAX OR MAIL
THIS FORM TO:**

**EVENT MANAGEMENT
DETROIT MARRIOTT
RENAISSANCE CENTER
DETROIT, MICHIGAN 48243**

**FAX: (313) 568-8118
ATTENTION: Event Management**

Hotel Use Only: _____

House Account #: _____

Date Received: _____

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Declaration of Acceptance: We have read the Exhibitor Prospectus for the 32nd Annual Meeting & Tabletop Exhibits and agree to the rules and regulations outlined within it. We further understand that in order to exhibit; at least one representative from my company must be registered for the ARM International 32nd Annual Meeting & Technical Exhibits.

Note: Contract must be signed here to process your table reservation.

Signature

Print Name

Company

Title

Date _____

Please fax or mail this to:

Fax: 630-790-3095

ARM International
800 Roosevelt Road
Building C, Suite 312
Glen Ellyn, IL USA
60137